



WEEKS PUBLIC LIBRARY

36 Post Road | Greenland | New Hampshire | 03840-0430 | PH: 603-436-8548 | FX: 603-427-0913 | www.weekslibrary.org

Trustees' Meeting Minutes Children's Room at the Library Tuesday, February 14, 2017

Present: Director Denise Grimse. Trustees: Marcia McLaughlin, via speaker phone (chair), Dale Rockefeller (treasurer), Trisha Gray, Karen Mason (secretary). Alternate Trustee: Stephanie Jaggars. Leonard Schwab and Ron Lamarre, architect.

Absent: Jonathan Dowling, Trustee, and Jim Rolston, Selectmen's Liaison.

Meeting start time: 4:35 p.m. End time: 6:30 p.m.

1. Minutes of 24 January have two clarifications. Motion to approve with corrections made by Karen, seconded by Dale. Passed. Corrections: Point 3c should read: "Trisha Gray will not continue as Trustee *after the March election...*". Point 4c should read: "Monies raised for the building fund through benefit activity are to be deposited in the *existing* Building Fund 2...".
2. Motion to accept donations of \$33.00 made by Dale, seconded by Stephanie. Passed.
3. Payroll review conducted. Trustees signed off.
4. Checks not ready to sign at time of meeting. Dale to follow up.
5. Dale to make deposit.
6. Karen to attend March 13 Friends' Meeting.
7. No Liaison Report.
8. Transactions Review. Denise distributed monthly review of transactions.
9. Director's Report. Denise distributed report.
10. Denise noted suggestions and comments collected.
11. Old Business.
 - a. Town deliberative meeting, February 4, attended by Dale and Denise. WPL warrant article - \$35K.
 - b. At this time the Library Trustees are not going forward with the formation of a foundation.
 - c. Flatbread Benefit to be held March 7, 5:00-9:00 pm. Banner approved by The Flatbread Company. Additional artwork by students to be duplicated and distributed as flyers to area businesses, meeting places. One-page information sheet discussed. Greenland groups contacted, willing to support and publicize the benefit. Denise and all trustees but Jonathan are able to be present the night of the benefit. There is an event at school that conflicts with benefit.
12. New Business.
 - a. Trustees reviewed the investment policy of September 15, 2009, and reaffirmed it.
 - b. Library Bank Accounts exist.
 - c. 2017 Pay Rate Changes noted.
13. No building issues to note.
14. 5:30 pm meeting with Ron Lamarre took place as scheduled. He presented floor plans and architects' rendering of proposed expansion.
15. Next Meeting: Tuesday 14 March 2017, 4:30 p.m.

Respectfully submitted,
Karen Mason, secretary

Director's Report follows:

Weeks Public Library Director's Report February 2017

	Circulation		Change	Number of Events		Event Attendance	
	2017	2016		2017	2016	2017	2016
January	3,127	3,091	1.16%	36	28	333	259

	Downloadable Books					
	Audiobooks		eBooks		Digital Magazines	
	2017	2016	2017	2016	2017	2016
January	163	154	186	199	3	14

	Mango Languages		Heritage Quest		Universal Class	
	2017	2016	2017	2016	2017	2016
January	67	7	1	0	5	2

Donations: \$33

Events and Classes Highlights from January:

Susan MacDonald presented book talks at Greenland Central School to 82 5th and 6th graders.

Eleven teens in grades 6 and up participated in the Babysitting Course series.

Ten to eleven First and Second Graders participated in the Crazy Eights Math series.

The new American Mah Jongg group is determined to learn the game with attendance between four and seven each week.

Classic Movie Night with movie trivia provided by Glenn Bergeron had 12 people.

Our Storytelling Event with Michael Lang attracted 13 people.

Winter Drop-in Crafts Week had a total of 28 participants.

Nine masterpieces were created at the painting night for adults.

Staff Meetings and Workshops

1/4 Budget Committee Meeting: Denise Grimse and Trustee Marcia McLaughlin – Available to answer questions on the Library's 2017 budget.

1/10 CLOS (Children's Librarians of the Seacoast) Meeting at Hampton Falls Free Library: Susan MacDonald - Everyone brought new books they wanted to share. She got some great suggestions looking through the books others brought. The group also discussed programs, performers, and activities that we all had done. Everyone's always looking for new ideas. What works, what doesn't etc. Summer reading will be discussed at our next meeting.

1/11 Budget Committee Public Hearing: Denise Grimse and Trustee Marcia McLaughlin – Available to answer questions on the Library's 2017 budget and warrant article.

1/13 GSF (Great Stone Face) Meeting at the Bedford Public Library: Susan MacDonald - New books were presented and books already on the list were discussed. We were all charged with finding fourth grade level books for the next meeting. Next meeting is scheduled for February 10th.

1/26 YALS (Young Adult Librarians) Meeting at Local Government Center in Concord:
Madeline Gielow – The group discussed YA programs planned for the spring NHLA conference, the fall YALS conference, combining the Flume and Isinglass awards into one Flume award covering grades 7-12, and new books.

1/27 SAL (Seacoast Area Libraries) Meeting at Kingston Community Library: Denise Grimse – Discussed meetings dates for 2017, changes in Directors, Square for credit card payments, Market Square Day booth, door counters, SAL website, and programming ideas.

Collection News:

Staff continues to delete books and DVDs to make room for new materials.

Annual Reports:

The Town Report and the Affordable Care Act IRS reporting were completed in January. The Worker's Compensation Audit and State Report still need to be completed.

January Building Maintenance:

Trustee Jonathan Dowling changed out a light bulb on the chandelier. Trustee Dale Rockefeller fixed the door closure on front interior door.

Respectfully submitted,
Denise Grimse, Director