

Weeks Public Library
Trustees' Meeting Minutes
Tuesday, May 31, 2016

Present: Director: D. Grimse; Trustees: D. Rockefeller, B. Henneberry, M. McLaughlin, T. Gray, M. Fodero

Absent: Alternate Trustee: J. Dowling; Selectmen's Representative: J. Rolston

Meeting start time: 4:37 p.m. Adjourn time: 5:45 p.m.

1. Review of Lavallee Brensinger invoice. The invoice is the final bill for the Building Plan Study. A vote for payment will be taken upon satisfactory completion of requested changes to the study.
2. Review of the revised Building Plan document submitted by Ron Lamarre was moved to the regular monthly Trustees meeting on June 14 at which time requested changes should have been made.
3. Library Building Project: Phase II
 - a. There was discussion of the steps necessary to move forward with the building phase of the library renovation and expansion project.
 - b. It was determined to move forward with items i-vi of the proposed timeline.
 - c. T. Gray will make contact with GCS parents; M. Fodero will talk with abutters; D. Rockefeller will contact school board.
 - d. All Trustees were to visit the libraries listed in Item vi of the timeline and be prepared with constructive input for the Weeks Library project.
4. Future meetings – **Tuesday, June 14, 2016, 2-4 p.m., Cow Day**
Tuesday, June 14, 2016, 4:30 p.m., regular monthly meeting

Respectfully submitted,
M. McLaughlin, Secretary