

Weeks Public Library
Trustees' Meeting Minutes
Tuesday, November 4, 2015

Present: Director, D. Grimse; Trustees: D. Rockefeller, M. Willis, B. Henneberry,
M. McLaughlin, M. Fodero; Guests, Ron Lamarre, Lavallee/Brensinger
Architects, Leonard Schwab

Meeting start time: 6:00 p.m. Adjourn time: 7:30 p.m.

1. Future growth of the Library:
 - a. Ron Lamarre began the process of developing a Library Building Plan with the Trustees. He provided a schedule which showed the necessary steps to get to a town vote on a library referendum. He stated that at present Lavallee/Brensinger is contracted to address only the Planning and Programming stage of the schedule.
 - b. Meeting schedule – The meetings with Trustees will usually run 1 to 1 ½ hours and can be scheduled weekly or every other week. After some discussion it was decided that he would meet with the Trustees on November 18, December 2, 9 and 16, which are all Wednesdays. He will meet with the library staff at a different time.
 - c. Ron began discussion of the Trustees vision for the library. Areas covered were: the Library's Mission Statement; reasons to move from or stay at the current library location; retention of the Weeks name for the library; current programming versus desires for the future.

2. Future meetings - Tuesday, November 10, 2015, 4:30 p.m., regular monthly meeting;
Wednesday, November 18, December 2, 9 and 16, 5:30 p.m.

Respectfully submitted,
M. McLaughlin, Secretary