

Weeks Public Library
Trustees' Meeting - Minutes
Tuesday, September 1, 2015

Present: Director, D. Grimse; Assistant Director, S. MacDonald; Trustees: D. Rockefeller, B. Henneberry, M. Willis, M. McLaughlin; Visitors: L. Schwab

Meeting start time: 4:30 p.m. Adjourn time: 6:19 p.m.

1. The minutes of the August 11, 2015 meeting were approved as corrected.
2. Future growth of the Library:
 - a. CIP meeting, Wednesday, September 3 at 6 p.m. – D. Rockefeller and M. McLaughlin will attend for the Trustees; D. Grimse will also attend.
 - b. Reviewed the Selectmen's letter of August 11.
 - c. Discussion of parking as an issue for future development at the current Library site. The Trustees decided to attend the Greenland School Board Meeting on Monday, September 21, 6 p.m. at the Greenland School to approach the board about development of parking behind the school district office building.
 - d. Decided to request a proposal for development of a Library Building Program, citing the Durham Library Building program as a model, from the three (3) architectural firms being considered.
 - e. Creation of Building and Fundraising Committees – decided that we are not ready for this yet. L. Schwab related that he had done some research on grants and that there are “a lot of grants out there.” Whether there are specific grants which would be available for our building project is unknown and will require more research. It may be beneficial/required that the Trustees ultimately hire a grant writer. Rate of pay for a grant writer was cited as in the neighborhood of \$90 per hour. Examples of some entities providing grants were:
 - NH Charitable Foundation – STEM focused
 - Banks – Bank of America, specifically a local branch
 - Lowes
 - Target – Target Education Grants
 - USDA
 - NH State Library
3. Item after posting of agenda:
 - Will discuss with Selectman liaison Trustee packet request at the next Trustee meeting.
4. Next meeting: Tuesday, September 8, 2015, 4:30 p.m.

Respectfully submitted,
M. McLaughlin, Secretary