

**Weeks Public Library
Trustees' Meeting
Tuesday, April 8, 2014**

Present: M. Fodero, D. Grimse, M. McLaughlin, D. Rockefeller, C. White,
M. Willis

Meeting start time: 4:30 pm Adjourn time: 5:35 pm

1. The minutes of March 11 were accepted with corrections.
2. Donations of \$122 were unanimously accepted.
3. Payroll preview and review was completed by Chair Rockefeller.
4. Checks were signed by C. White.
5. M. McLaughlin will represent the Trustees at the Friends' May 12th meeting.
6. The Director's Report was accepted as written.
7. Old Business
 - a. Project Ideas: D. Grimse reported that the Barrington Library has been using a locked-down iPad as a literacy kit for children which has been very successful. She would like to consider using the Bourassa funds for a similar purchase but will do a little more research first. Concerns regarding circulation rules, potential loss or damage and the possibility of using other similar devices was discussed. M. Fodero suggested that we not give up the idea of a picnic table as it would be a nice way to increase Library space.
8. New Business:
 - a. Reorganization of the Board: Officers for the ensuing year were elected as follows: D. Rockefeller, Co-Chair; M. Sodini, Co-Chair, M. Fodero, Treasurer; C. White, Secretary.
 - b. Alternate Trustees: M. Willis and M. McLaughlin both agreed to serve as alternate Trustees and their names will be forwarded to the Board of Selectmen and Town Clerk.
 - c. D. Grime reported that she has completed and submitted the State Report.
 - d. Health Trust refunds were received, forwarded to the Town, and D. Grimse and S. Taylor have been refunded.

- e. Parking continues to be a problem which has been particularly difficult due to the large amount of snow this winter and functions at the Parish House. Patrons also need to be reminded not to block the sidewalk if parking in front of the Library.
- f. ADP has updated their interface from “easy pay” to “run” which will require additional learning for E. Mueller.
- g. D. Grimse reported problems with two computers and will contact the computer tech (Brad Straub) regarding a lost static IP address on one and a lost internet connection on a staff laptop.

10. Building Issues

- a. The tipped stone bench in front of the Library has been reset by Trustees Rockefeller and Fodero.

11. Next Meeting: May 13, 2014 at 4:30 pm.

A reminder: The Friend’s Plant Sale is Saturday, May 10.

C. White, Secretary

Director’s Report follows:

Weeks Public Library Director's Report April 2014

	Circulation		Change	Number of Events		Event Attendance	
	2014	2013		2014	2013	2014	2013
January	3,674	3,999	-8.13%	29	27	221	226
February	3,592	3,918	-8.32%	28	32	276	181
March	3,850	3,890	-1.03%	35	47	440	365
Totals	11,116	11,807	-5.85%	92	106	937	772

	Downloadable Books				Learning Express		Mango Languages	
	Audiobooks		eBooks		2014	2013	2014	2013
	2014	2013	2014	2013				
January	109	94	135	138	0	4	3	7
February	113	77	121	145	0	15	15	28
March	113	104	160	173	0	8	1	32
Totals	335	275	416	456	0	27	19	67

	Heritage Quest		Ancestry Library Edition	Universal Class		Freegal Music	
	2014	2013	2014	2014	2013	2014	2013
January	33	37	0	0	1	75	98
February	36	52	0	1	3	71	82
March	78	65	0	11	8	70	99
Totals	147	154	0	12	12	216	279

Donations: \$122 needs to be accepted.

Events and Classes:

March featured several events that brought many people into the library. Events included two drop-in craft weeks, the self-publishing panel presentation, the NHHHC living history performance, afternoon movies for children, and tutoring sessions,. Greenland resident and film buff, Glenn Bergeron presented movie trivia introducing the Classic Movie Night feature *Abbott & Costello Meet Frankenstein*. Fourteen people enjoyed his presentation and the movie.

A small group of five people attended the Winnicut River Watershed Coalition's public lecture on the "Wetlands in the Spring – Migrating Frogs, Salamanders and Others." The group is switching to a Thursday night in June in hopes of attracting more people.

April events include two craft weeks, part-two of the self-publishing presentation, a lecture and slide presentation on the history of aviation in NH, a classic movie night, and a movie and pizza afternoon for grades 6 and up.

Staff:

Candace Yost began working on Monday, March 17th as our part-time librarian. She is busy learning our procedures and planning events for grades 5 and up. Candace will also coordinate the Teen Collection. She has already attended her first YALS meeting and will attend workshops and training sessions as opportunities arise.

Meetings, Workshops and Events:

3/6 CHILIS: Susan MacDonald: The conference featured a presentation on STEM-related preschool story time ideas, reviews of thematic titles, and the performing artist showcase. Several ideas can be modified for our summer programming events.

3/10 Friends of the Library Meeting: Denise Grimse and Trustee Adele Wick – The group reviewed the upcoming NHHC programs, plant sale options, the June annual meeting and potluck, the Friends brochure, and the vendors' night fundraiser. Discussion of the LCHIP application process was tabled until the next meeting.

3/14 NHLA-ITS Meeting: Met at the Hooksett Public Library with other librarians for the ITS quarterly meeting. The topic was "Maker Gadgets" and several librarians shared small gadgets for use in programs or for circulation at the library.

3/15 Town Meeting: Denise Grimse and Trustee Mo Sodini – We were available to answer questions on the library's budget.

3/20 READS: "Cultivating Tech-Savvy Library Staff" Roundtable discussion: Denise Grimse – Met with other librarians to discuss staff training. Resources, tech assignments, and work time allotted to learning, reviewing, and practicing new skills were key points.

3/25 CLOS: Susan MacDonald - Met with other Children's Librarians at the Seabrook Public Library and discussed progress on summer programming. Other programming ideas were also shared, helping staff coordinate and plan out our events.

3/26 Port City Makerspace: Denise Grimse – Met with Clint to discuss a possible summer program for students entering grades 7 and up.

3/27 YALS Meeting: Candace Yost – Met with other Young Adult Librarians at the Tracy Memorial Library in New London. Ideas for summer programming related to science themes were presented and discussed. Planning for the Flume award and next year's YALS conference took place, and new books for teens were showcased. A substantial discussion took place regarding how to best serve teens and prepare fellow librarians to interact with teens successfully.

3/28 Seacoast Coop: Denise Grimse – Met with other Seacoast library directors at the Seabrook Public Library and reviewed town meeting results, library procedures, apps, programming, and previewed the brain training product, Lumosity.

Respectfully submitted,
Denise Grimse, Director