

**Weeks Public Library Trustees' Meeting  
Children's Room at the Library  
June 11, 2013**

Present were Director D. Grimse; Trustees D. Rockeller, M. Sodini and A. Wick; and Alternates M. Fodero and D. Brothers.

The meeting commenced at 4:39 PM with A. Wick arriving at 4:47, and it followed the agenda precisely.

1. With two slight amendments, the minutes were approved unanimously (minus Wick, who wasn't there until #5).
2. Donations of \$31.00 were unanimously accepted by all trustees in attendance.
3. D. Rockefeller reviewed the payroll.
4. No checks needed signing.
5. The Director's report was accepted; and, as moved by Rockeller and seconded by Fedora, her mileage reimbursements were approved.
6. In Old Business,
  - (a) the exit sign was installed, and D. Grimse has talked to Paul Hayden to re-position it for better visibility and better compliance with the one-way traffic;
  - (b) floor tiles in the Children's Room will be fixed in the morning before the library officially opens;
  - (c) there is no new news re: space study;
  - (d) the board of Selectmen approved the Library's request to make Comcast's Channel 98 available for patrons, subject to a concern that while it is free at present for the Town, the Town might be approached in the future for payment; D. Grimse called PPMTV and has yet to make contact but has pledged to take on any dollar issues that might arise in the future;
  - (e) quotes for window washing still need to be submitted;
  - (f) deck strips and the possibility of having volunteers install them were discussed;
  - (g) radon test results were also discussed and will be submitted to the Town Administrator.
7. In New Business,
  - (a) details for June 18<sup>th</sup>'s Cow Day were discussed;
  - (b) July 20<sup>th</sup>'s Summer Fun Activities will occur from 4 to 7 PM, with a bunch of games created and run by the Library, including the traditional "frozen t-shirt competition;
  - (c) 2014 Budget Items: new back door and carpeting for the stairs were discussed.

8. No other items came up after the posting of the agenda.
9. Building issues include a doorknob that falls out and an AC unit that doesn't cool.
10. The next Trustees' meeting will be on July 9.

This meeting adjourned at 5:27, with M. Fodero departing at 5:15.

Respectfully Submitted, A. Wick

Director's Report follows:

# Weeks Public Library Director's Report July 2013

	Circulation		Change	Number of Events		Event Attendance	
	2013	2012		2013	2012	2013	2012
<b>January</b>	3,999	3,627	10.26%	27	33	226	321
<b>February</b>	3,918	4,164	-5.91%	32	38	181	473
<b>March</b>	3,890	3,884	0.15%	47	36	365	271
<b>April</b>	3,762	3,598	4.56%	30	26	223	252
<b>May</b>	4,049	4,168	-2.86%	32	22	294	248
<b>June</b>	4,046	4,584	-11.74%	37	33	673	678
<b>Totals</b>	<b>23,664</b>	<b>24,025</b>	<b>-1.50%</b>	<b>205</b>	<b>188</b>	<b>1,962</b>	<b>2,243</b>

	Downloadable Books				Learning Express		Mango Languages	
	Audiobooks		eBooks		2013	2012	2013	2012
	2013	2012	2013	2012				
<b>January</b>	94	108	138	64	4	2	6	6
<b>February</b>	77	79	145	86	15	3	26	4
<b>March</b>	104	92	173	81	8	2	30	9
<b>April</b>	92	75	115	76	15	2	10	2
<b>May</b>	87	98	139	97	17	5	2	13
<b>June</b>	93	76	118	90	4	10	1	0
<b>Totals</b>	<b>547</b>	<b>528</b>	<b>828</b>	<b>494</b>	<b>63</b>	<b>24</b>	<b>75</b>	<b>34</b>

	Heritage Quest		Universal Class		Freegal Music	
	2013	2012	2013	2012	2013	2012
<b>January</b>	37	48	1	NA	98	NA
<b>February</b>	52	138	3	NA	82	NA
<b>March</b>	65	515	8	3	99	NA
<b>April</b>	55	94	1	1	123	NA
<b>May</b>	14	283	1	2	77	NA
<b>June</b>	50	166	1	0	78	NA
<b>Totals</b>	<b>273</b>	<b>1,244</b>	<b>15</b>	<b>6</b>	<b>557</b>	<b>NA</b>

**Donations:** \$12 need to be accepted.

**Events and Classes:**

Statistics include several visits to the school to promote the Summer Reading Program and scheduled events. The babysitting class conducted by the American Red Cross ran again this year on two consecutive Saturdays. The classic movie night continues to draw a small group. This month seven came to watch the Audrey Hepburn classic, *Roman Holiday*. A small group also attended the scholarship search workshop. A copy of the author's book was donated and added to the collection. The Victorian Architecture lecture sponsored by the New Hampshire Humanities Council was well attended, with 29 people learning about the architecture. Other June events: a tutoring session for two people, an afternoon movie, the adult monthly book discussion, the cribbage nights, and the Friday Morning Groups. By far the biggest June event continues to be Cow Day. 198

people visited with Sparky, the newborn calf. Two new activities were added to this year's Cow Day event: a cow hunt and a cow riding video game. Both were super big hits! Summer events for children, tweens, and teens officially started! Unfortunately, the first teen event, the No Bake Bake-off, was canceled due to low registration. It has been rescheduled for November.

July events include a week of drop-in crafts, a week of movies for the different ages, weekly programs for children, tweens, and teens, the adult book discussion, a classic movie night, cribbage nights, a Yoga Family Story Time, the Friday Morning Group gatherings, the annual book sale and Summer Fun activities on the Green on Saturday, July 20<sup>th</sup>.

**Collection:** New subject signs have been created for the nonfiction sections in all three departments, adult, teen, and children. We've received positive comments already. Weeding of the collection continues as space remains an issue for all departments.

**Computers:** Four Windows 7 computers for the public are being setup. One more computer will be purchased in 2014 for the Children's Room. This computer may be more specialized. Staff continues to investigate options for this computer and repurposing of the XP computers.

**Advantage Program:** The additional eBook purchasing option through OverDrive has been ordered. Setup is still in progress.

**Meetings, Workshops, and Conferences:**

6/4 Department Head Meeting – Met with other department heads.

6/10 Friends Annual Meeting and Potluck Dinner: Denise Grimse, Dale Rockefeller, Donalee Brothers, Adele Wick – Met with several Friends at the Parish House. Officers were elected, fundraising events planned, and everyone enjoyed great food. Several Friends even tried Wii bowling.

6/18 Department Head Meeting – Met with other department heads.

6/28 Seacoast Coop: Denise Grimse - Met with other directors at the Rye Public Library. Michael York, the State Librarian, reviewed progress on the stand-alone Koha project, an open source Integrated Library System, and the State Library's budget. Bobbie Slossar, Technology Librarian at the State Library, reviewed changes to the New Hampshire Downloadable Books site and discussed other possible online services.

Respectfully submitted,  
Denise Grimse, Director