

Trustees' Meeting Minutes

Tuesday, May 14, 2013

Present: D. Brothers, M. Fodero, J. Gilston, D. Grimse, D. Rockefeller, C. White

Meeting start time: 4:35 pm Meeting end time: 5:55 pm

1. The minutes of April 9, 2013 were accepted with corrections.
2. Donations of \$69 were accepted.
3. Payroll preview and review was completed by Chair Rockefeller.
4. Checks were signed by C. White.
5. The Director's report was accepted as written. Director Grimse reviewed a letter from the officers of the Seacoast Libraries Cooperative to area Selectmen asking for their support in bringing Portsmouth Public Media, Inc on Comcast channel 98 to Greenland. The Board encouraged Director Grimse to forward this request to the Selectmen.
6. Old Business:
 - a. The Spaghetti Dinner has been cancelled. The Friends of the Library have decided they would like to hold a Restaurant Night with a raffle instead of the dinner.
 - b. Quotes for window washing are not all in yet. Further discussion was tabled until the next meeting.
 - c. The reflector post on the railroad tie has been replaced by Frank White.
 - d. Director Grimse has contacted Portsmouth Library and was given their (unpublished) circulation policy for transient /temporary resident patrons for comparison to ours.
 - e. The security codes have been changed with a separate code for the Knox box. D. Rockefeller and M. Fodero will hold keys for the new door lock and have the security codes.
7. New Business:
 - a. The Friends' Annual Meeting will be a pot luck supper at the Parish House on Monday, June 10 at 6:30 pm. Any Trustees who can be there will plan to attend.
 - b. D. Grimse shared the space needs study which she submitted at the Department Head meeting. She used survey data to complete her submission and noted that a large majority love the architecture of the Library and want to keep the building.
 - c. D.Grimse explained current problems arising between publishers and libraries and purchasing e-books. As noted in her monthly report the newest trend is for Publishers to sell their eBooks only to consortia libraries with an Advantage

Account. She has budgeted \$1000 to get into the program. Certain publishers will publish only selected genre of eBooks and some are very costly. Some libraries have also been challenged re ADA requirements for not selecting the more expensive speech enabled books. Selection of e-books has become a lot of work and very time consuming for library staffs. M. Fodero suggested that this will be a “wait it out” situation until publishers determine how many and what types of books they can publish to libraries and stay profitable.

8. Building issues:

- a. A bill received from BioSpray will be forwarded to the Town Office.
- b. A request has been made to make the current exit sign more visible. New signs have already been purchased and the Director will speak to the Building Inspector and P. Hayden about having them put up.
- c. Several floor tiles in the children’s room have lifted. J. Gilston will contact the flooring company about having them reset.
- d. D. Brothers will contact someone about non-skid strips for the ramp.
- e. Radon testing has been done. The results have not yet been returned.

9. The next Trustees’ meeting will be Tuesday, June 11, 2013 at 4:30.

C.White, Sec.

Director’s Report follows:

Weeks Public Library Director's Report

May 2013

	Circulation		Change	Number of Events		Event Attendance	
	2013	2012		2013	2012	2013	2012
January	3,999	3,627	10.26%	27	33	226	321
February	3,918	4,164	-5.91%	32	38	181	473
March	3,890	3,884	0.15%	47	36	365	271
April	3,762	3,598	4.56%	30	26	223	252
Totals	15,569	15,273	1.94%	136	133	995	1,317

	Downloadable Books				Learning Express		Mango Languages	
	Audiobooks		eBooks		2013	2012	2013	2012
	2013	2012	2013	2012				
January	94	108	138	64	4	2	6	6
February	77	79	145	86	15	3	26	4
March	104	92	173	81	8	2	30	9
April	92	75	115	76	15	2	10	2
Totals	367	354	571	307	42	9	72	21

	Heritage Quest		Universal Class		Freegal Music	
	2013	2012	2013	2012	2013	2012
January	37	48	1	NA	98	NA
February	52	138	3	NA	82	NA
March	65	515	8	3	99	NA
April	55	94	1	1	123	NA
Totals	209	795	13	4	402	NA

Donations: \$69 need to be accepted.

Events and Classes:

April events included a Girl Scout visit at which Susan MacDonald read a story about animals, Tech Night, and our first teen Friday afternoon event. Tech Night had only one attendee and so it became a one-on-one iPad tutoring session and only two teens came to the afternoon Live Clue event. Two teens also came to the monthly TAB Meeting and two attended the poetry open mic/cupcake decorating night. Refreshments provided by the Friends for National Library Week were well received by all. Twenty-nine people attended the "You Are the Mess You Make" lecture. Professor Krasner brought a brown bag with stuff he has kept to this low tech program. Attendees learned why they or their loved ones keep stuff. Forty people attended the spring recess drop-in craft week. The following monthly continuing events also ran in April: cribbage nights, Friday Morning Group, afternoon movies, family story time, Wild Wednesday, chair yoga, classic movie night, and the book discussion group.

May programming includes special educational options for adults along with monthly continuing events plus a pilot worldwide eBook Big Read featuring the title The Four Corners of the Sky by Michael Malone. Children, tweens, and teens will have the opportunity to attend several continuing events. A special preschool program with Raspberry the Box Turtle is also planned. Again in May we are trying out Friday afternoon events for teens with a gaming afternoon and then a yoga & smoothies afternoon. The May Tech Night is an iPad users night where experienced users are asked to share tips and tricks with newbies. There will be no lecture, just group

counseling at this newly formatted session. The adult summer reading program, "Groundbreaking Reads" begins Memorial Day weekend. The grand prize is a \$50 Portsmouth Ala Carte gift card provided by the Friends. The summer monthly book discussions will feature influential groundbreaking titles. The first title is 1984 by George Orwell.

June programming will include babysitting classes, a scholarship search workshop, a New Hampshire Humanities Council lecture hosted by the Friends, cow day, and the beginning of summer programming for children, tweens, and teens.

Collection: Over 470 DVDs have been deleted since January due to the lack of space.

eBooks News: The newest trend in eBooks and the OverDrive service is for publishers to sell their eBooks only to consortia libraries with an Advantage account. These titles are not available for purchase at the consortium level. We do not have an Advantage account at this time. Macmillan is selling mysteries from its Minotaur Books imprint. These eBooks cost \$25 each, follow the one-copy/one-user lending model, and circulate for 24 months or 52 checkouts, whichever comes first. On May 8th Hachette will make its entire digital catalog of more than 5,000 eBooks available to Advantage account customers. These titles also will follow the one-copy/one-user lending model. Hachette authors include popular and award-winning authors such as David Baldacci, Sandra Brown, Nelson DeMille, and James Patterson.

Online Services: Several services continue to show high or increased usage. Universal Class is still not attracting users.

Social Media: Lisa Pike is now posting weekly YA book trailers to our Facebook page.

Computers: A drive protection product compatible with Windows 7 is in testing mode. This type of product is necessary for any new Windows 7 public computer. The product we currently use is not compatible with Windows 7.

Meetings, Workshops, and Conferences:

4/8 Friends: Denise Grimse, Adele Wick – Met with the Friends to report on promotion of the annual plant sale, charity blast, and library services. The group decided to have their potluck dinner at their June annual meeting and coordinate the spaghetti dinner solicitation process for the October event. Final details for the plant sale were also discussed.

4/9 CLOS: Susan MacDonald – The Children's Librarians from the Seacoast area met at Hampton Falls Free Library to discuss summer programming ideas.

4/9 NH Flume Committee: Lisa Pike – Attended the Final Pick Meeting at the West High School in Manchester. The group discussed the 50 suggested titles and picked ten final books and two alternates. The selected titles cover popular genres such as dystopia, horror, and fantasy and ensuring appeal to both boys and girls. The final ten are a great cross-section of current young adult literature and we already own seven!

4/11 EbscoNet Comprehensive Overview Webinar: Denise Grimse – Attended this 1 hour and 30 minute training session which covered all the features of the new magazine vendor's site.

4/19 Great Stone Face: Susan MacDonald – Met with other members of the committee to come up the final list for 2013-14 school year.

4/23 EbscoNet Basics Webinar: Denise Grimse – Reviewed the checkin, claiming, and ordering procedures for the new magazine vendor's site.

4/30 Seacoast Coop: Denise Grimse – Met with other directors at the Langdon Library in Newington. The group met with Bill Humphreys of Portsmouth Public Media TV, PPMtv, to discuss the use of channel 98 to promote libraries. Membership was also discussed. The group agreed to ask their respective Selectman to contact Comcast and ask them to 'flip the switch' and bring PPMtv to their towns. Of special interest to Greenland parents would be the "Clipper News Report" segment produced by Portsmouth High School

Media Students who may be Greenland residents. We then toured the current facility and reviewed the expansion plans.

Respectfully submitted,
Denise Grimse, Director