

Trustees' Meeting Minutes Tuesday, May 8, 2012

Present: D. Grimse, D. Rockefeller, A. Wick, J. Gilston, C. White, D. Brothers, Mo Sodini.

Guest: J. Bisson

Meeting start time: 4:30 pm

1. New Trustee Mo Sodini was welcomed by the Board.
2. Officers were elected as following: D. Rockefeller and J. Gilston, co-chairs, C. White, secretary and A. Wick, treasurer.
3. The minutes of March 6, 2012 were approved with one correction. There was no meeting in April due to multiple time conflicts with several Board members.
4. Jennifer Bisson, Director at New Generation attended the meeting to discuss the working relationship between her agency and the WPL. In the past missing Library materials have been difficult to track due to confidentiality policies of New Generation and the Library. Ms. Bisson offered to provide the Library with a Release of Information signed by NG residents and would assure that these residents would be prepared with the proper identification required for a library card. The Board assured Ms. Bisson that NG residents are encouraged to utilize the Library to the full extent enjoyed by all Greenland residents and that we will continue to work collaboratively with her agency.
5. Selectman's Report: J. Vitale, Selectmen's representative was not present. M. Sodini did report that an official swearing-in ceremony for Police Chief Laurent and a Fire Department awards program would be held for invited guests including Town officials and their spouses on Wednesday, May 9th at Greenland Central School.
6. There was no Teen Advisor's report
7. Donations of \$409 were unanimously accepted. They included gifts of \$155 in memory of Trudy Beck and \$200 in memory of Rita Evans.
8. The Director's Report was accepted as written.
9. D. Rockefeller reported on the Friends' Meeting of April 9. A. Wick will be the Board Representative for the Monday, May 14th Friends' Meeting.
10. Checks were signed by C. White. Paper work was completed to remove the name of former Trustee Fodero as a signer.
11. Payroll preview and review was completed and signed by D. Rockefeller and A. Wick.
12. Old Business
 - D. Grimse requested everyone submit 10 questions they would like to be considered in preparing the 2012 survey.
13. New Business

- a. The Friends Plant, Bake and Chili Sale is scheduled for Saturday, May 12. Plants will be delivered to the Library at 8:00 am. D. Brothers will be available to assist with distribution.
 - b. Discussion about a fall spaghetti dinner fund raiser was tabled until the next meeting.
 - c. Library participation in the Summer Celebration on Saturday, July 21 will include the frozen T-shirt Contest, freeze pops served at 4 pm, and a book sale at the Library.
 - d. D. Grimse is working with Comcast and the tech consultant on networking equipment to upgrade the Library router and modem.
 - e. All are requested to review the following policies for necessary updates prior to the next meeting: Behavior, Circulation, Materials Selection and Internet and Computer Use.
14. Building concerns: Potholes in the driveway continue to be a problem due do heavy rains; some landscaping work is needed in front of the building. D. Rockefeller will continue to work on the front door lock issue.
15. Next Meeting: Tuesday, June 12, 2012 at 4:30 pm.

To Do List: Review the Policies listed above before the next meeting.

C.White. Sec.

Director's Report follows:

Weeks Public Library Director's Report May 2012

	Circulation		Change	Number of Events		Event Attendance	
	2012	2011		2012	2011	2012	2011
January	3,627	3,439	5.47%	33	20	321	177
February	4,164	3,277	27.07%	38	33	473	327
March	3,884	4,047	-4.03%	36	35	271	315
April	3,598	3,725	-3.41	26	38	252	322
Totals	15,273	14,488	5.42%	133	126	1,317	1,141

	Downloadable Books				Learning Express		Mango Languages	
	Audiobooks		eBooks		2012	2011	2012	2011
	2012	2011	2012	2011				
January	108	129	64	14	2	4	6	6
February	79	80	86	13	3	13	4	11
March	92	116	81	31	2	4	9	8
April	75	108	77	19	2	8	2	7
Totals	354	433	308	77	9	29	21	32

	2012	Heritage Quest	Universal Class
January		48	NA
February		138	NA
March		515	3
April		94	1
Totals		795	4

Donations: \$409 needs to be accepted in donations. Of which, \$155 was donated in memory of Trudy Beck and \$200 is to be used to purchase nonfiction children's books in memory of Rita Evans.

Events and Classes:

March events and classes began with activities for the end of winter break and included craft weeks, continuing programs, and special events. Friday Flicks were popular. New release DVDs are the best draw. Adults had an opportunity to bring spring into their homes with the Terrarium Workshop run by Felicia Motherway. As always, Felicia presented a great workshop! St. Patrick's Day was celebrated with a week of drop-in crafts in the Children's Room. Many a lucky charm was made. The NHHC program, "Covered Bridges of New Hampshire," sponsored by the Friends was well attended. The Teen Live Clue program ending up being a dry-run for the summer event as the school play dress rehearsal and spring break for private schools kept teens busy elsewhere. The children's room was transformed into a mansion with 9 rooms. A two-day seed planting event was scheduled this year. Children and story time participants were able to plant seeds. Two one-on-one training sessions were held to assist patrons with complex Kindle questions. Staff continues to answer simpler questions as they arise. Story times remain well attended on Thursday mornings.

April events began with a full week of Easter drop-in crafts for children. It was followed by a week of lemonade and cookies, provided by the Friends, to celebrate National Library Week. Story time began again after a short planning hiatus. Teens had their monthly TAB meeting and planned the poetry themed café night, the April gaming night, the teen's summer reading program and the summer movie nights. Adults enjoyed a lively book discussion and a basket weaving class. April ended with a week of crafts for April vacation week. Cribbage is still popular on Monday nights, with some new players every so often. There is still an interest in forming a bridge group but finding an evening instructor has been difficult.

Meetings, Workshops and Conferences:

3/8 Joint Loss Committee Meeting: Denise Grimse, Susan MacDonald, Lee Atkinson, and Donalee Brothers – Reviewed progress on assignments and safety issues.

3/9 Great Stone Face Meeting: Susan MacDonald – The committee reviewed more titles for possible inclusion in the 2012-13 list.

3/12 Friends Meeting: Becky Marks, Trustee Kate White, Debra Bauder, Phyllis Picha, Karen Johnson, Barbie Hazzard, Joann Duncanson, Mark Willis - Kate White presented a business suggestion for April. The Plant/Bake sale is on for May 12th. The sale will run from 9am until 1pm. The Friends approved the Humanities Council "Grail Mania" program for October 18th. Mark Willis will introduce the speaker for the "Covered Bridges" program on March 14, 2012. Phyllis, Debra, and Karen will bring refreshments. Debra will man a Friends table at Town Meeting. She will display library bags and membership applications. The group agreed to sponsor refreshments of lemonade and cookies during National Library Week, April 9-13. The Friends of the Library Bylaws and Constitution are being reviewed the next two months. The updates will be presented at the Friends' annual meeting in June.

3/17 Town Meeting: Mark Fodero, Dale Rockefeller, Kate White, Donalee Brothers, Denise Grimse – Mark Fodero spoke on the warrant article. Denise manned a table featuring library services.

3/22 Power Point Class: Becky Marks – Attended a Power Point class at the Portsmouth Library. Jennifer Moore was the instructor. She gave hints on navigating around the toolbars, using textboxes, adding pictures and cropping pictures, and locating forms and graphs to add to presentations. Lots of information was provided in an hour and a half class.

3/23 Seacoast Coop Meeting: Denise Grimse – The group met at the Seacoast Science Center at Odiorne Point State Park. Library and museum collaborations were discussed after the tour of the center. Also Dianne Heer from the Kimball Library in Atkinson spoke to the group about their recent migration to Koha and the creation of the new Southern New Hampshire Library Cooperative.

3/28 Community Partners Appreciation Lunch at GCS: Susan MacDonald – Susan and other volunteers were treated to an incredibly delicious lunch prepared and served by the students. All grades contributed to various components: placemats, invitations, decorations, entertainment and souvenir ceramic bowls. After lunch, community partners toured the kitchen and shop facilities.

4/9 Friends Meeting: Becky Marks, Trustee Dale Rockefeller, Mark Willis, Karen Johnson, Joann Duncanson, Barbie Hazard, Debbie Bauder, Phyllis Picha. The plant and bake sale with chili luncheon was discussed and many decisions were finalized. Mark Willis is updating the Friends' bylaws for the next meeting. The group is still interested in the Freegal music service.

4/10 CLOS meeting: Susan MacDonald – The group met at the Rye Library to brainstorm summer programming ideas. Also representatives from the Richie McFarland

Children's Center informed the group of their various services and resources available to children and their families.

4/13 GSF meeting: Susan MacDonald – The 2012-13 Great Stone Face list was finalized and will be presented to teachers at the New Hampshire School Library Media Association conference in May.

4/19 Chief Michael Maloney Funeral Service: Trustee Kate White and Denise Grimse – Attended the services in Hampton.

4/27 Seacoast COOP: Denise Grimse – Met with other Seacoast Directors at the Seabrook Library to discuss a variety of current topics.

4/27 LinkedIn Workshop: Becky Marks – Attended a class on LinkedIn. The class provided more understanding of the value and uses of LinkedIn as a network for business contacts.

Building: Paul Hayden and crew cleaned the yard. Potholes were filled in March, but they're back already!!! Trustee Dale Rockefeller is investigating possible repair options for the front door handle.

Respectfully submitted,
Denise Grimse, Director