

**Weeks Public Library
Trustees Meeting - Minutes
Tuesday, October 12, 2010**

Present: D. Grimse, D. Rockefeller, J. Gilston, A. Wick, C. White, D. Brothers,
Barbara Stone, Bonnie Gardner. Absent: M. Fodero, V Morgan, Selectman rep.
Meeting start time: 4:35 p.m.

1. Selectman's Report: Since Vaughn was unable to attend Fall clean-up is still in question.
2. Guests Barbara Stone and Bonnie Gardner recognized. Barbara explained that she had asked to be on the meeting agenda to ascertain that a permanent record of her gift to the Library in memory of her mother, Lena Kohlhasse exists after she recently experienced finding a lack of same at another institution. Barbara was assured that a permanent record of this gift exists in Board Minutes.

See Minutes July 14, 2005: Present: Mike Sullivan, Director, Kate White and Adele Wick, Co-Chairs, Abby and Dale Rockefeller, Alternate Trustees.

"Lena Kohlhasse's daughters Barbara Stone and Bonnie Gardener discussed how to honor their mother with her bequest to the Library of 20,000...Bonnie had thought to refurbish the Children's Room, but when Mike suggested dedicating the funds to a Local History Room as part of the Library's planned expansion, both sisters liked the idea and agreed to it with dispatch."

3. Minutes of September 14, 2010 accepted as written.
4. Unanimously accepted \$93 in donations.
5. Director's Report accepted as written.
6. Checks were signed by treasurer Adele Wick.
7. Old business:
 - a. The Spaghetti Dinner Fundraiser is set to go on Tuesday, October 19. Preparations are "going swimmingly" according to Dale. Contributions for paper goods have been received from Target and bread from Me and Ollie's.
 - b. Exterior Painting Progress Report: Painter was at the Library and left ladders but painting has yet to take place. Dale will contact Pat Mulligan.
 - c. Building Plans: Julie contacted Wallace Berg who reported that the building plans which were at his home were destroyed by flooding but he would be willing to have copies made. Julie has tried to contact the architects unsuccessfully. She will try again to contact Cass Thurston.

Kate raised the question regarding the need to replace some of the boards in the ramp suggesting that it now appears to have become necessary for the Board to handle this. Dale will look at what is needed and feels he could do this.

- d. The draft copy of the Library Personnel Manual was carefully reviewed by Adele and is in the final stages of completion by Denise with Adele's suggestion to clarify the term "exempt" as it appears in the document.

8. New business:
 - a. Denise needs a new sign to place in front of the Library. Unanimously voted to approve this purchase for approximate cost of \$225.
 - b. A patron has suggested a bright paint on the top step leading to the Children's Room for increased safety. Kate will follow-up on this.
 - c. Denise reported that the pneumatic door closer on the inside front door needs to be adjusted. Dale will do this.
 - d. The snow cover for the air conditioner is still needed to be obtained.
 - e. Adele raised the question of missing DVD's. She will contact Detective Kurkul relative to Library property held in evidence.
 - f. In discussing the \$20 annual fee incurred by the Vanguard Money Market account it was decided to look into changing these funds to a Project Fund MM account at Citizen's Bank. Intrepid Treasurer Adele will investigate best choices.
 - g. Denise announced that a volunteer who has graciously taken the Library trash every Saturday for 3 years can no longer do this. Donalee and Adele agreed to do this on a temporary basis with assistance from others.
9. Other: Mark will attend the Friends of the Library meeting on October 18th.
10. Next meeting: Tuesday, November 9, 2010 in the Children's Room.

Adjourn time: 6:00 p.m.

C. White, Recorder

Director's Report follows:

Weeks Public Library Director's Report October 2010

	Circulation		Change	Number of Programs		Program Attendance		Downloadable Books		
	2010	2009		2010	2009	2010	2009	Audiobooks	eBooks	2010
January	2,917	3,025	-3.57%	18	18	189	155	84	56	
February	3,270	3,167	3.25%	34	27	288	239	74	52	
March	3,636	3,072	18.36%	35	27	325	323	91	60	1
April	3,544	3,258	8.78%	36	25	387	253	76	61	5
May	3,124	2,878	8.55%	16	20	150	192	91	58	3
June	3,964	3,767	5.23%	31	34	633	616	83	96	9
July	4,480	4,057	10.43%	35	31	439	363	81	59	18
August	3,856	3,334	15.66%	25	20	216	158	97	79	13
September	3,315	3,260	1.69%	30	24	315	249	91	84	18
YTD Totals	32,106	29,818	7.67%	260	226	2,942	2,548	768	605	67

	2010	Learning Express	Mango Languages
March		8	7
April		6	7
May		14	7
June		8	16
July		2	2
August		0	0
September		0	6
YTD Totals		38	45

Donations: \$93.00 needs to be accepted.

Programming:

September programs included booktalk visits to the Junior High classes. All other programs were well attended. Bridge night had a steady group of players, four of them also now meet on Monday nights to practice what they have learned on Thursday nights. Fourteen children attended the All Ages Gaming afternoon. This event targeted a younger than normal audience for this type of programming. They all had a good time. Eleven TAB members came to the first meeting of the school year. They selected new books and planned programs for the year. Some programs to watch for: Project Zombie Runway, Duct Tape Creations, Catapult Deconstruction, and Candy Making. The teens wanted to continue with the No-Bake Bake-off, the Poetry Café, the Live Clue Game, and Movie and Gaming Nights. Story time began again after a short break. Attendance has been good with new families attending. Dance Dance Revolution was introduced to a whole new group of children! A group from the Camp Gundalow School's Out program even came to try it out. Nine adults painted Mason jars at the One-Stroke painting class. At the Handwriting or Brainwriting lecture, adults and teens learned what their handwriting says about them. Unfortunately, rain washed away the plans for the Banned Book list on the brick walkway.

The Friends' October NHC program, Witches, Pop Culture and the Past was a huge success. Friends brought great refreshments and 29 adults enjoyed the presentation. Still to come in October: a Friday Flick, the Friends spaghetti dinner, the Friends membership party, the adult book discussion featuring a fiction book on witches, the Children's Halloween party, a Halloween drop-in craft week, local author, Chuck Galle's reading and signing, and the teen's Halloween night, Project Zombie Runway.

Here are a few events planned so far for November: The Friends' Lia Sophia fundraiser is scheduled for Tuesday, November 2 at 7pm. A NHHHC program, French Canadian Music and its Cross-Cultures is scheduled for Wednesday, November 10 at 6:30pm. The CLiF Celebration is planned for November at the school. \$2,000 worth of books will need to be processed before that day so children may check them out after the storytelling program.

Meetings, Workshops and Conferences:

9/7 CLOSE: Susan MacDonald – The group reviewed summer programming ideas. Most libraries just hired weekly performers for the five weeks of summer programming while some hired performers and added extra programs run by staff. Our programs were run by staff with a few hired/guest performers for daytime programming. Attendance was high for any out-sourced program scheduled at the various libraries.

9/10 Great Stone Face: Susan MacDonald – This meeting marked the start of the new Great Stone Face book list. Members brought their new title suggestions and the committee will start reading these titles and make recommendations. The best part of these meetings is hearing about new titles that may have been missed.

9/13 Junior High Booktalks: Sharon Taylor – Promoted the 2011 Isinglass titles, a list of books chosen by New Hampshire students as great books to read. These titles are read through the school year and voted on in April.

9/13 Friends Meeting: Sharon Taylor and Dale Rockefeller – Discussed details for the New Hampshire Humanities Council program, the Friends' Membership Party Monday, October 18 and the Spaghetti dinner Tuesday, October 19.

9/20 CIP Meeting: Kate White and Denise Grimse – Presented the libraries planned CRF warrant article.

9/24 Seacoast Coop: Denise Grimse – The group gathered in Kensington to meet with Michael York from the State Library in hopes of learning about the state-wide card catalog system. Michael did not come and so the discussion moved on to issues facing libraries. Homeless patrons and their needs were discussed.

Building: Bourassa Construction re-graded the driveway filling in the potholes. Alternate Trustee, Donalee Brothers trimmed bushes and pulled weeds. Trustee, Kate White adjusted the downspout and splash block at the southeast corner.

Respectfully submitted,
Denise Grimse, Director