

**Weeks Public Library
Trustees Meeting
Minutes
Tuesday, April 6, 2010
4:30pm**

Present: Vaughan Morgan, Dale Rockefeller, Donalee Brothers, Julie Gilston, Denise Grimse. Late arrivals: Kate White and Mark Fodero. Absent: Adele Wick and Ashlie O'Brien.

Meeting start time: 4:30 PM

1. Approve minutes: The minutes from the March meeting were approved with corrections.
2. Accept Donations: Unanimous approval to accept \$50.00 in donations.
3. Director's Report: The director's report was reviewed. Highlights of the report noted that circulation was up 18.36% in March compared to March of 2009. The teen collection has expanded and now fills the entire first aisle of books. A list of missing DVD's is being compiled for the Greenland Police. The Friends have purchased an AccuCut machine. This allows for drop in crafts in the children's room. The children's craft is available during library hours; there is no scheduling of the craft activities. This is very popular with the children.
4. Sign Checks: Kate White signed the necessary checks.
5. Sign State Report: The State Report is complete. Kate White signed the report. Adele Wick will need to sign.
6. Election of Officers: The officers were voted and approved as follows: Mark Fodero and Dale Rockefeller will serve as co-chairs. Adele Wick will continue as treasurer. Kate White will serve as the secretary.
7. Old business:
 - a. Status of Alternate Trustee: Donalee is an Alternate until September.
 - b. Computer for New System: Mark Fodero has found a computer that will be donated to the Library.
 - c. Mission Statement: The mission statement ideas were handed in to Denise; she will compile the ideas and present the mission statement at the next meeting.
 - d. Chairs: Denise attended a furniture sale at the former Community College in Stratham. She was able to purchase a few items for the Library. Julie Gilston took a broken Windsor chair to Morin for an estimate on repairs. There is still one chair that is at a repair shop. We will check on the status of the repair work.

- e. Spaghetti Dinner: The fund raiser was discussed. It was suggested that the dinner be held in the fall. This will be discussed further in the summer. There was a suggestion that the Vets hall would be a good location for this event.
 - f. NH Library Trustees Association Conference Monday, May 3 in Portsmouth: Possible attendees are Kate White and Julie Gilston.
8. New items:
- a. Memorial Day Parade: There will be a parade in Greenland for Memorial Day this year.
 - b. Telescope Project: The Library is considering the purchase of a telescope that would be available to be borrowed by our patrons.
 - c. Spring Clean-Up: Students from the Greenland School have been doing raking and spring clean-up.
 - d. Air Conditioner Cover: We need to get a new cover for the Air Conditioner. Dale will look into this project.
9. Other: Stratham Library is renovating and 95% of their collection will not be available to their patrons. They have asked whether or not their patrons could use the Greenland Library during their closure. It was a unanimous yes!

10. Next meeting: May 11, 2010

Adjourn time: 6:10 PM

Director's Report follows.

Weeks Public Library Director's Report April 2010

	Circulation		Change	Number of Programs		Program Attendance		Downloadable Books		
	2010	2009		2010	2009	2010	2009	Audiobooks	eBooks	2010
January	2,917	3,025	-3.57%	18	18	189	155	84	56	
February	3,270	3,167	3.25%	34	27	288	239	74	52	
March	3,636	3,072	18.36%	35	27	325	323	92	60	1
YTD Total	9,823	9,264	6.03%	87	72	802	717	250	168	1

Donations: \$50 needs to be accepted.

Programming: Program statistics include a junior high career day visit and three booktalk visits to the 8th grade classrooms. Also included are nine drop-in craft days. The remaining March programs went well, including the drop-in crafts. All the Big Read programs were successful, even the presentation on birds in NH which ran on the night of the spring nor'easter. April programming will include a poetry hoot for adults, a slide presentation on Life in Paris, a no-bake bake-off for teens, and a Scooby-Doo marathon during Spring Recess week. May programming will include another one stroke painting class and a lecture on Dr. Sherlock Holmes.

Collection: The teen section has expanded and now fills the entire first aisle of books. Adult books are on the move to accommodate the shift. A list of lost DVDs is being compiled for the police. Staff continues to clean up the collection for the migration to the new catalog system.

Meetings, Workshops and Conferences:

3/8 Friends: Sharon Taylor, Dale Rockefeller, Kate White and Mark Fodero - The friends discussed the plant sale. Janice Griffith agreed to do all the publicity for the event. Barbie Hazzard will head up the Bake Sale and it will not be a cookie walk as discussed at a previous meeting. Fran Schwab and others will purchase the plants after getting all the donations from the stores they can. The plant signs were discussed and Dale showed them a big sign from the closet. The plant sale will open Friday night for early birds. Members will be there to price plants. John Sammels will be present on Saturday to answer questions as the Master Gardener. The Hagners will be running the lemonade stand. Dale, Denise and Rod MacDonald are making chili. The Friends would like the teens to help load and unload plants. Sharon will ask. Barbie will talk to the school custodian a week before the event to alert him and find out anything that the school would like us to do. Mark Fodero spoke about a Spaghetti dinner fundraising idea. Next meeting April 12, 7pm

3/9 CLOS: Susan MacDonald – Met with other Seacoast Children's librarians and talked about entertainers planned for the summer. The group also discussed past successes and challenges.

3/10 Career Day: Sharon Taylor –This was a fun opportunity for Sharon to talk about the many different roles a librarian can have. They also wanted to hear about a graduate school project she did on bibliotherapy.

3/12 Great Stone Face: Susan MacDonald – Met with others on the committee to review the latest assignment of the books for the 2010-2011 list. The list will be finalized at the April meeting.

3/12 GCS School Play: Sharon Taylor and Adele Wick: Attended the annual school play.

3/13 Town Meeting: Denise Grimse, Kate White, Adele Wick, Dale Rockefeller, Mark Fodero and Sharon Taylor – With Mark Fodero's amendment to our warrant article, our warrant article request increased to \$50,000 and passed.

3/23 Seacoast Coop: Denise Grimse - The Directors discussed how to manage DVD collections.

3/25 CHILIS: Susan MacDonald – Attended the spring Children's Librarians conference and previewed performers for the summer programming season.

3/30 Sensational Summer Reading: Programming Tips, Titles for Children and Teens Webinar, A free program hosted by Booklist American Library Association: Sharon Taylor – Learned about new titles and titles specifically for the summer program. Sharon shared the children's titles with Susan. The program also offered tips for successful summer programs.

3/31 Book Talks: Sharon Taylor – GCS Students asked Mrs. Prieto, the 7th and 8th grade language arts Teacher if Sharon would do booktalks on skinny books. Sharon asked two teens to pick out skinny books they would like to read. Sharon read them all and had the pleasure of giving the boys credit for the excellent choices when she talked about the books.

3/31 Book Group Field Trip: Denise Grimse – Joined four book group members at the Music Hall to hear author Jodi Picoult talk about her newest book and her creative process.

Fund Raising: The Shaw's Community Rewards program ends April 30, 2010. They are changing their fund raising program and will no longer donate a portion of purchases made on Tuesdays, Wednesdays and Thursdays.

State Report: Completed.

Building: Only a few students have come to rake up the debris generated by the storms. Bourassa Construction was called to touch-up the driveway.

Respectfully submitted,
Denise Grimse, Director