

**Weeks Public Library
Meeting
Tuesday, December 8, 2009 4:30 pm**

Present: Donna, Dale, Kate, Adele, Mark, Ashlie, Julie, and Denise
Meeting start time:

1. Approve minutes: The minutes from the November meeting were approved , after corrections were made.
2. Director's Report: The report was read by all present. A few highlights of the report were the increase in circulation, up 11.43% in November. Also, the Friday morning group is seeing more attendance.
3. Accept Donations: There was a unanimous vote to accept \$182.55 in donations.
4. Old business:
 - a. Revised 2010 budget: After the meeting with the selectmen, the budget was revised. There will be a meeting in the near future with the Budget committee.
 - b. Personnel Manual: This is in progress.
 - c. Framed print update: Mark took the print for an appraisal. The frame is more valuable than the print, as it has water damage. Further discussion to follow in the near future.
5. New Business:
 - a. Encumbering funds
6. Other:
7. Next meeting: Tuesday January 12th 2010

Adjourn time: 5:47 PM