

Weeks Public Library Trustees Meeting Minutes  
September 9, 2008  
c.4:30 PM – 6:00 PM

Present: Director Denise Grimse and Trustees Steve Bishop, Mark Fodero, Dale Rockefeller, Kate White, and Adele Wick

(Excusedly) Absent: Trustee Julie Gilston

The meeting followed the agenda quite closely, as do these minutes.

1. The minutes of the meeting of August 5, 2008 were accepted and approved unanimously after two modest improvements in punctuation were suggested and effected.
2. The Director's Report was distributed and discussed. It was noted, in general, but particularly because of all the programs, that WPL operates like a big library without a big library's staff.
  - a. Rockefeller moved and Wick seconded that \$38 in donations be accepted. Approval was unanimous.
  - b. Rockefeller moved and Fodero seconded a resolution to contract with the locksmith to install a commercial grade lever handle on the back door at a cost of \$230. Consent was unanimous.
  - c. Rockefeller moved and Wick seconded that the library renew its contract with Bierce for winter shoveling and plowing. The cost will increase from \$100 to \$117 per "event", with half price for the second visit when a storm requires two. The vote as again unanimously one of approval.
  - d. With the requisite signatures, the trustees also approved the new circulation policy, one well received by library patrons.

A trustee workshop at Rye Public Library on October 4 was discussed; Grimse is going, and so is Bishop, as a representative of the Friends. Greenland attendants will ask about meeting room policies other libraries have develop, the better to formalize our own.

3. Initial discussions of the 2009 library budget began. Rockefeller will update the CIP (Capital Improvements Plan).

Town Administrator Karen Anderson now coordinates Eagle Scout projects and, so far, WPL has not been assigned a scout, although we did submit a project proposal.

WPL is allowed to use the town storage unit.

4. Building maintenance includes dealing with loose tiles in the Children's Room (Gilston is contacting B&C Flooring), making certain the chimney repairs move forward (Rockefeller's responsibility), and fixing up the driveway and lawn (White just met with Jim Jones). The exterior painting has been completed, and the door has been restored (by Lori Larsen, for free) and reinstalled (by Fodero and Rockefeller, who had to re-fit it after swelling).

5. In Other Business, it was noted that Marie Hussey has resigned as president of the Friends, which needs officers in general.

6. The next trustees meeting was set for October 7, 4:30 PM – 6:00 PM.

Respectfully submitted,  
Adele Wick, Acting Secretary