

December 4th 2007 Trustee Minutes

Attending: Bruce Dearborn, Julie Gilston, Dale and Abbey Rockefeller, Kate White and Denise Grimse

The minutes of the November meeting were approved after corrections were made.

The director's report was given; the highlights were the increase in circulation and good program attendance.

Unanticipated funds of \$227.86 was accepted and then paid to the book fair fee. The book fair netted \$129.00 worth of books for the teen and children's collection.

Ralph Cresta, fire chief, was consulted about the Knox box. It is to be installed the same way the school Knox box is installed.

Budget committee meeting dates pending.

The second survey has had few responses.

Audit report is pending.

Personnel policy is being reviewed. Closure of the library during inclement weather was discussed and will be added to the policy. The director will have the discretion to close the library based on road conditions. Revisions to the policy are pending. Also a performance appraisal is being reviewed.

Next meeting is January 8th. Depending on the budget committee meeting date a special meeting may be called.