

**Weeks Public Library
Trustees Minutes
September 11 2007**

Present: Adele, Julie, Kate, Stephen, and Denise

The July Minutes were approved after the addition of the notation of a vote to continue ADP services until the end of the year.

The meeting was primarily to review building issues. The recent upgrades reviewed were: painting, security and new lighting.

Summer programming was a success, it was well attended.

The monthly trustee task calendar was reviewed. It was decided that we will look at the list and assign tasks one month in advance. Adele and Kate will review the driveway issues. Stephen will look into fire protection maintenance and plowing.

Payroll continues to be a problem if Denise is going to add this to her to do list. ADP has been great and not that expensive.

We will review the budget at the next meeting which is scheduled for October 9th 2007.