

Weeks Public Library Trustees Meeting
Minutes – July 23, 2007 – Special Meeting 4:30pm

A special meeting was called primarily for the purpose of discussing contracts for the renovation projects.

Present: Denise Grimse, Dale Rockefeller, Steve Bishop, Kate White and guest, Madison Bellevue.

1. **Painting Contract** – There were two bids. One contractor (Bill Bonacci) is unable to do the required work during the necessary time. The unanimous vote was to approve the bid submitted by F.A. Gray for \$3520 to include entry, main room and bathroom walls, ceiling and floor and necessary patching (includes 12 – 13 holes up to “softball size”). Painting will be done the week of August 13th.

2. **Electric Wiring** – 2 bids were submitted. It was unanimously voted to accept the lower bid of RELCO-Kohlhase at \$19,730. (This bid excludes any extra charges related to bond, shift work, premium time and dumpster)
The electrician would like to meet with John Pratt who is doing the ceiling work. Dale will meet with Bruce of RELCO-Kohlhase to make final plans and for a further discussion of the selection of light fixtures. The Board authorized Dale to conclude the agreements with the understanding that the wiring will be completed and that the fixtures installed when they are available since they must be decided on and ordered (price not to exceed the given estimate.) Examples of various fixtures were looked at and discussed in terms of required length, accessibility, lighting and aesthetics.

3. **Dumpster** – Denise researched prices from three locations for the use of a dumpster with Bestway seeming to be the “best” choice at \$225 / \$99 per ton for 7 days and \$5/day thereafter. They require only a 24 hour notice.

4. **Fire Marshall** – The Fire Chief has requested that the Library purchase a Knox box, a secure exterior key box, for emergency entrance by fire and/or police. He estimates the cost at \$500. The Library is also required by law to have an annual fire/safety inspection. Burns, our present alarm company charges \$500 for this service. Dale felt another licensed company could be found to do this. These expenses must be considered in our budget plan.

5. **Eagle Scout Project** – Life Scout Madison Bellevue would like to work with the Library Board and staff to complete requirements for Eagle Scout. Several needs have been discussed to include staining the handicap ramp, assisting Dale with the children’s room ceiling, repairing/replacing the wood canopy over the emergency exit stairwell, washing the windows, pruning shrubs and seeding lawn. Dale will work with Madison on his plan.

6. The meeting was adjourned at 5:30pm so Frank would have dinner.