

Weeks Public Library Trustees Meeting
June 12, 2007

1. Minutes of May 15, 2007 accepted with correction of “sue” to “use”
2. Director’s Report
 - a) see Director’s report as written – Programs have been well received – especially the beginning Yoga Program
 - b) New locks are needed on both the front and back doors (dead bolts) and also on the bathroom. Dale will take this on.
 - c) Problems with getting the practice payrolls to run still remain so ADP continues to be doing the payroll
 - d) The Library 501(C)3 is OK. The Friends did not get this but they should be fine (unless they make \$10,000 / year!)
 - e)
3. Building Committee Report –
Trustees were requested to bring questions to the next meeting to go out to the public
4. Old Business: Revised copies of the Personnel Policies and the Director’s Job description which Kate and Adele worked on were circulated for feedback at a later meeting

Adele will look into updating NH Public Deposit Investment Pool and Citizens Bank records

Trustee Program: Portsmouth Public Library June 13 – Denise, Steve, Kate and Dale will attend.
4. New Business: Reminder – Deadline for Greenland Grapevine is July 13.
5. Next Meeting: July 10: