

Minutes  
Weeks Public Library Trustees Meeting  
November 6, 2006  
5:00 PM – 6:30 PM

Present: Acting Director Denise Grimse; Trustees Dick Fralick (Treasurer, arriving at the end of the gutter discussion), Julie Gilston, Tracey Graffam (Secretary, arriving at 5:45), Abby and Dale Rockefeller, and Adele Wick (Co-Chair and Acting Secretary)

Absent: Kate White

The meeting followed the agenda, marching through each of the seven items thereon; the minutes reflect this march.

1. The Minutes for September 20, 2006 and October 16, 2006 were approved as submitted by Adele.
2. Denise submitted her Director's Report, which included, as has become customary, a calendar of events and reports on programs, circulation and finances. (See attached.)
3. Old business included follow-up on:
  - a. Children's Room renovations,
  - b. gutter work, and
  - c. chair renovation.
  - a. Denise included in the library newsletter mailed to all town households a community-wide thank-you for all the volunteer help in moving and storing books. Painter/patron Bill Bonacci has volunteered to paint the walls, provided we provide the paint (and we've already picked the colors). **Denise will find out at the Friends meeting, later on November 6, which, if any, times volunteers can help with this next step.** Elizabeth Bonacci may be able to get a business to donate ceiling tiles, and we're still waiting to see whether or not we can get a discount on the light panels. **Friend Marie Hussey will pursue this possibility.**
  - b. The Trustees rejected paying for screening the gutters, considering such a plan ineffective, costly, and foolish to undertake in the contest of pursuing building expansion in the near, if not immediate, term.
  - c. Mr. Fitzgerald is scheduled to deliver another restored chair on Wednesday, November 8, and Tracey gave Dale a check to pay for the next restoration.
4. The most pressing matter of business was the Budget. Matters discussed included whether not we should hire an Assistant Director (answer: yes), when to start advertising (now) and when we hope to hire (early in 2007), and framing issues for and overall levels of staff remuneration. **Denise will call Karen Anderson about the Budget Meeting, and Adele will call Paul Sanderson about**

**“framing” and the Stratham and Rye libraries and Rye library Trustee Azzi about their remuneration packages; she will tell Azzi Dick told her to call.**

Town employees will probably receive raises reflecting the national 3.25% COLA; effective on July 1, these amount to salary increases of 1.6% for the calendar year. The Town also makes its full-time employees pay 10% of their health insurance costs. Denise noted that health insurance and retirement costs, both outside our control, have increased significantly over last year (13.45% for Health Trust’s BlueChoice alone). Our current packages do not include dental coverage. Annual vacations have been 3 weeks for Denise and Susan and 1 week for everyone else. Holiday pay has been given only when staff has been scheduled for what becomes a holiday (in other words, they are paid for Columbus Day only if scheduled in general for Mondays). If they don’t use, then they lose, vacation benefits for the year (in other words, they don’t carry over).

**Denise and Adele will do their homework and meet together very, very soon to finalize the budge and submit the bottom line to Karen.**

5. For our building expansion plans, it has been recommended to Dale that we ask the Town to set up a Capital Fund for the project, with initial funding of \$325,000.
6. December holidays and filing dates to run in the March town elections were noted. The latter begin on January 24, 2007 and continue for ten days. Dick has decided to step down as trustee, citing the press of other responsibilities. Julie offered to run for his position, stepping up from her current status as “acting” trustees. Dale, who filled Pat Ferrelli’s slot when rules dictated she step down after winning a second election as Town Clerk, will run again next year, his term ending in March.
7. The next meeting was scheduled for November 20, 4:30 – 6:00.

Respectfully Submitted, with “To Do”s again emphasized in bold,  
Adele Wick