



WEEKS PUBLIC LIBRARY

36 Post Road | Greenland | New Hampshire | 03840-0430 | PH: 603-436-8548 | FX: 603-427-0913 | www.weekslibrary.org

Trustees' Meeting Agenda Children's Room at the Library Tuesday, February 13, 2018 4:30pm

Present:

Meeting start time:

1. Approve Minutes
2. Payroll Review
3. Sign Checks
4. Liaison's Report
5. Transactions Review
 - a. Updated December 2017
 - b. January 2018
6. Accept Donations
7. Director's Report
8. Cash Deposit
9. Friends Updates and March 12 Meeting Reminder
10. Suggestions
11. Old Business
 - a. Revised 3D Printing Brochure
12. New Business
 - a. Accounting for gifts to WPL
 - b. Approve Director's Mileage Reimbursement
 - c. Amazon Business Shipping Update
 - d. Investment Policy review
 - e. Authorize 2018 Pay Increases
 - f. FSA Benefits Agreement
 - g. Town Audit
13. Prepare for March Vote
 - a. Review Meetings
 - b. Prepare for March Vote
 - i. Reschedule Open House
 - ii. Lawn Signs
 - iii. Flyer
 - iv. Door-to-Door Campaign
14. NHLTA Conference: May 14, 2018
15. Other items that come up after the posting of this agenda.
16. Next Meeting after March 13 election