



WEEKS PUBLIC LIBRARY

36 Post Road | Greenland | New Hampshire | 03840-0430 | PH: 603-436-8548 | FX: 603-427-0913 | www.weekslibrary.org

Trustees' Meeting Agenda Children's Room at the Library Tuesday, June 6, 2017 4:30pm

Present:

Meeting start time:

1. Approve Minutes and Draft Building Committee Document
2. Accept Donations
3. Payroll Review
4. Sign Checks
5. Deposit
6. Friends' Meeting
7. Liaison's Report
8. Transactions Review
9. Director's Report
10. Suggestions
11. Old Business
 - a. Last Paycheck Correction
 - b. Trustees' Binders Updates
 - c. Other Old Business
12. New Business
 - a. Board Organization
 - b. Committee Meetings Postings
 - c. Director's Evaluation
 - d. Director's Reimbursement
 - e. 2016 Audit
 - f. ADP Fee Increase
 - g. Lavalley Brensinger Invoice
 - h. 2018 Programming
 - i. Library Print and Electronic Newsletters
 - j. Use of Library Space by Local Groups
 - k. Resignation: Part-Time Librarian
 - l. Candidates for Part-Time Cataloger
 - m. Reports from NHLTA meetings - April 22 and May 23
 - n. NEH Common Heritage Grant application submitted on June 1
 - o. Building Issues
 - i. Basement walls in closet and other spots
 - ii. Ramp

- iii. Mulch
- iv. Front Steps
- v. Poison Ivy
- p. Alternate Trustees
- q. Other New Business

13. Library Expansion Project

- a. Building Committee Updates
- b. Discussion of fundraising, bonds and gifts in kind
- c. Informational Meetings Updates
- d. Other Library Expansion Project Items
 - i. Celebrations
 - ii. Suggestions/Questions

14. Other items that come up after the posting of this agenda.

15. Next Meeting:

16. My to do list: