



# WEEKS PUBLIC LIBRARY

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## Trustees' Meeting Agenda Children's Room at the Library Tuesday, May 2, 2017 4:30pm

Present:

Meeting start time:

1. Approve Minutes
2. Accept Donations
3. Payroll Review
4. Sign Checks
5. Deposit
6. Friends' Meeting: Annual Dinner Monday, June 12 at 6pm
7. Liaison's Report
8. Transactions Review
9. Director's Report
10. Suggestions
11. Old Business
  - a. Technology Projects
  - b. Other Old Business
12. New Business
  - a. Credit Card Use Error
  - b. Resignation
  - c. Procedure Changes
  - d. Trustees' Binders Policies and Manuals
  - e. Obsolete and Aging Equipment
  - f. Free Used Furniture
  - g. Building Issues
  - h. Other New Business
13. Library Expansion Project
  - a. Lavallee Brensinger Invoices Updates
  - b. Suggestions and Questions
  - c. Informational Flyers Updates
  - d. Trustees' Presentations to Greenland Groups
  - e. Building Committee
  - f. Fundraising, Bonds, Gifts in Kind
  - g. Making the Case for Expansion
14. Staff Vacations
15. Other items that come up after the posting of this agenda.
16. Next Meeting:
17. My to do list: